



FONDAZIONE PALAZZO ALBIZZINI COLLEZIONE BURRI
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Photography order form - application for reproduction - fees

APPLICANT'S NAME

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TITLE AND DETAILS OF WORK(S) TO BE REPRODUCED

OBJECT AND / OR USE OF REPRODUCTION

TERMS AND CONDITIONS FOR REPRODUCTION

- Each work of art must be reproduced **in its entirety**. Any reproduction must be a true representation of the original work.
- In the reproduction, the name of the artist and the title of the work must be indicated (ex : "*Alberto Burri – Sacco 1950*").
- Before final printing, please submit the typographical reproduction (not a pdf) to the Foundation for approval.
- The reproduction of the work(s) is allowed only for the purpose specified above.
- Reproduction is for one-time use, in one edition, and in one language. Any other use is strictly forbidden. The image(s) provided must not be duplicated, stored or ceded to others. All digital images provided by our Foundation and all copies thereof must be deleted/destroyed after completion of the project.
- All reproductions of Alberto Burri's works and images related to the artist are protected by the law on artists' rights.
- The artist's rights are administered by SIAE, to whose offices all royalties must be paid.
- The credit line must accompany the object(s) in every publication:

© **Fondazione Palazzo Albizzini Collezione Burri, Città di Castello – by SIAE 2018**

The photograph(s) and the permission for their reproduction will be given to you as soon as this form (duly filled in, signed and dated) and payment reach our office (fax no. +39075.855.9848). Please return this Request Form along with the photocopy of the payment of the total amount (wire transfer or postal transfer only).

Three copies of the publication where the work(s) is (are) reproduced must be sent, at no cost, to the Foundation.

SUPPLY OF PHOTOGRAPHIC MATERIAL

In the case that photographic material is requested from this Foundation, the fees are the following :

FEES FOR SUPPLYING PHOTOGRAPHIC MATERIAL:

Description	Quantity	Fee (each)	Total fee (VAT excluded)		
High resolution image(s)					
				22% VAT €.	TOTAL €.

PAYMENT (PLEASE TICK):

wire transfer on bank account no. 2184 - Fondazione Palazzo Albizzini Collezione Burri – bank: Intesa San Paolo S.p.A. - address: Piazza Matteotti n. 1, 06012, Città di Castello (Perugia) Italy;
IBAN: IT22X0306921698100000002184; Codice SWIFT / BIC : BCITITMM

International postal order (please add 3,00 Euros for collecting tax).

N.B. In the case of an applicant's renunciation, the fees already paid will not be refunded or, if no fees have yet been paid, the applicant will be invoiced for office work.

SHIPPING INSTRUCTIONS OF PHOTOGRAPHIC MATERIAL (PLEASE TICK) :

e- mail (high resolution image) to the following e-mail address: _____

applicant already has image

Invoice information (IF DATA IS DIFFERENT FROM APPLICANT'S INFORMATION)	
Family name, Name / Company Name : _____	
Full address : _____	Postal code : _____
Province / State : _____	
Fiscal code : _____	VAT or RESALE no. _____

ACCEPTANCE OF GENERAL RULES

I, the undersigned _____

- request the above indicated photographic material
 ask permission to reproduce the above indicated image(s).

Under penalties of perjury, I declare that the above information is true, correct and complete to the best of my knowledge and belief.

I hereby agree to the above conditions and charges.

Date _____ **stamp and signature** (readable) _____

PRIVACY LAWS:

ACCORDING TO DECRETO LEGISLATIVO - LAW NO. 196 OF JUNE 30, 2003, BOTH PARTIES DECLARE TO HAVE BEEN INFORMED THAT THEIR RESPECTIVE PERSONAL DATA WILL ENTER THE FILE "CLIENTS / SUPPLIERS" FOR FISCAL AND MANAGERIAL PURPOSES. BOTH PARTIES EXPRESSLY DECLARE THAT THEY ARE AWARE OF THE CONTENT OF ARTICLE NO. 7 OF THE DECRETO LEGISLATIVO - LAW NO. 196 OF JUNE 30, 2003

AUTHORIZATION FOR DATA TREATMENT :

Date _____ Signature _____

SHORT PRIVACY POLICY

The comprehensive information is available at the registered office of the Controller: Fondazione Palazzo Albizzini Collezione Burri by the pro-tempore legal representative, with registered office in 06012 CITTA' DI CASTELLO (PG), VIA ALBIZZINI N. 1.

In accordance with GDPR-Regulation (UE) 2016/679 the personal data acquired will be processed for purposes closely linked to compliance of the existing contract. The provision of personal data is needed for completion of the contractual relationship. You, the data subject, can exercise your rights envisaged by the Regulation (UE) 2016/679 at any time in writing to the Controller for your data, Fondazione Palazzo Albizzini Collezione Burri by the pro-tempore legal representative, with registered office in 06012 CITTA' DI CASTELLO (PG), VIA ALBIZZINI N. 1 or by FAX : 075/8559848

- I agree
- I do not agree

Place and date

Signature
